

## Powerful Methods to facilitate and build consensus

Learn step-by-step approaches to clear thinking, sound decisions, solid consensus and open dialogue. Group Facilitation is a foundational course for professional facilitators and will give you a thorough grounding in facilitation practice.

**Learn two powerful  
methods to enhance your  
facilitation:**  
**The Focused Conversation**  
**The Consensus Workshop**



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**03-3484-5092**



**REGISTER HERE:**

<https://www.top-facilitation.jp/english/contact-us/courses-registration/>

# GROUP FACILITATION METHODS



## Benefits:



### **Focus group energy on common goals:**

Enable groups to form consensus  
Facilitate solid commitment to results



Encourage group creativity

### **Build motivation and improve morale:**

Help groups resolve conflict  
Build respect and trust in groups  
Create lively effective teamwork  
Generate positive interaction



### **Make groups more productive and effective:**

Conduct easier, faster meetings  
Save time and money on meetings  
Involve participants in discussions  
Get more ideas into the mix.

## Agenda:

### **Day One**

#### **The Focused Conversation Method**

- Demonstration of FCM
- Theory and levels of thinking
- Applications of FCM
- **Practice**
- Designing focused conversations
- Practice leading conversations
- Feedback

### **Day Two**

#### **The Consensus Workshop Method**

- Demonstration of Consensus Workshop
- Theory and group dynamics
- Applications of Consensus Workshop
- **Practice**
- Designing Focus Questions
- Practice Consensus Workshops
- Feedback

## WHO is it for?

- Experienced facilitators by reinforcing what you are already doing well and pointing out those areas that need work.
- New facilitators by starting you out on a solid foundation with best practices used by professional facilitators around the world.
- Executives, managers and other leaders by acquainting you with key facilitation skills that will immediately enhance your leadership capacity.
- Consultants by showing how to engage your clients more effectively in discussions and solutions.
- Presenters and trainers who will get new practical tools that will enhance the adult learning principles they know are important.
- Anyone who wants to be assessed by the International Association of Facilitators as a Certified Professional Facilitator (CPF)



**ICA Japan**

The Institute of Cultural Affairs